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| **Course** | **Full Course Fee** | **Initial Payment** | **Balance** | **Monthly Instalments if self-financing** | **Eligible for**  **Part time fee Grant** |
| CIPD Diploma in Strategic People Management | £2500 | £500 | Direct debit over 8 months | £250 | NO |
| CIPD Diploma in People Management | £1750 | £500 | Direct debit over 8 months | £156.25  **or**  £113.75 **(if awarded PTFG)** | PFG AWARD (£450)  42 scqf points  (£390 initial payment) |
| CIPD Certificate in People Practice | £1450 | £435 | Direct debit over 4 months | £253.75 | NO |

Students using **part time fee grant** must set up an online SAAS account and complete the online application for funding (<https://myportal.saas.gov.uk/saas/login>). You will require the full course title and scqf credit point value is supplied above. Further information on eligibility can be found on the SAAS website [www.saas.gov.uk](http://www.saas.gov.uk)

Students who wish to pay by instalments should complete a direct debit mandate [**click here**](https://www.forthvalley.ac.uk/media/5ffpd0jg/blank-direct-debit-form-2024-25.pdf)

If the employer is paying fees then they should complete an Employers Agreement form [**click here**](https://www.forthvalley.ac.uk/media/5y5bthdy/cm190-employers-agreement-form-interactive.pdf)

All students must make an initial payment of 30% unless their Employer are paying fees (please note the deposit is capped at £500). A dedicated payment line (01324 403170) is available for you to call from Monday-Friday between 10am-2pm to make payment over the phone.

**Tuition fees are required to be paid prior to enrolment and where fees are paid by instalments, are still due following withdrawal. Tuition fees are non-refundable except under exceptional circumstances which are listed in the Colleges Tuition Fee Refund & Withdrawal Procedure.**

Please note tuition fees are subject to change