

Introduction to Tutoring ESOL (Evening Class)

Course	Full Course Fee	Initial Deposit	Balance
Self-Funding Students	£260	£78.00	£182 Direct Debit over 4 months (£45.50 per month)
Employer Paying	£260	To be pain in full upon receipt of invoice	NA

Students who wish to pay by instalments should complete a Direct Debit form [click here](#) and call to make your initial deposit.

***** Please note that we are unable to accept Direct Debit forms via email. Completed forms should be handed in to any of the campus receptions or posted to our Falkirk Campus, FAO Student Admin *****

If your employer is paying your fees, please ask them to complete an Employers Agreement form [click here](#) and return it to eveninginfo@forthvalley.ac.uk

All students must make an initial payment of 30% **unless their Employer are paying fees**. A dedicated payment line (01324 403170) is available for you to call from Monday-Friday between 10am-2pm to make payment over the phone.

You may be eligible for a fee waiver for your course if you meet the eligibility criteria which includes certain benefits such as Universal Credit. Please [click here](#) for our fee waiver document checklist which gives a list of the eligible benefits.

If you meet this criteria:

- Please [click here](#) to complete a *Fee Waiver Application* form
- Return the completed form **AND** evidence of the benefit you are in receipt of to eveninginfo@forthvalley.ac.uk

NOTE: Tuition fees are required to be paid prior to enrolment and where fees are paid by instalments, fees are still due following withdrawal. Tuition fees are non-refundable except under exceptional circumstances which are listed in the Colleges Tuition Fee Refund & Withdrawal Procedure.