**HN Part time fee information (infill)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Course** | **Full Course Fee** | **Initial Payment** | **Balance** |
| Self-funding students | £145 x number of credits | 30% of full fee | Balance of fees paid over a **maximum of 4 payments**  (the number of payments is dependent on number of credits) |
| Employer paying | £145 x number of credits | To be paid in full upon receipt of invoice | NA |

All Higher National (HN) credits are charged at £145 per credit.

Students using **part time fee grant** can apply and access the full eligibility criteria via the part-time funding section of the **SAAS** website at: [**www.saas.gov.uk**](http://www.saas.gov.uk)

Before you apply you will need information such as the full course title and the number of **SCQF credit points (1 credit = 8 scqf credit point)** for your course. All information required is in the table above. If successful, a letter of award will be issued which will include how much funding you have been awarded. Please note that SAAS do not fund the full tuition fees for part-time courses. Please ensure you apply for the correct session.

Students who wish to pay by instalments should complete a direct debit mandate [**click here**](https://www.forthvalley.ac.uk/media/5ffpd0jg/blank-direct-debit-form-2024-25.pdf)

Where an employer are paying fees then an Employers Agreement form should be completed [**click here**](https://www.forthvalley.ac.uk/media/5y5bthdy/cm190-employers-agreement-form-interactive.pdf)

Where students are applying for fee waiver, evidence must be emailed to [student.records@forthvalley.ac.uk](mailto:student.records@forthvalley.ac.uk). Information on what benefits may be eligible for fee waiver can be found here [**click here**](https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fwww.forthvalley.ac.uk%2Fmedia%2Fqucpk4js%2Ffee-waiver-document-checklist.docx&wdOrigin=BROWSELINK)

All students must make an initial payment of **30%** unless their Employer are paying fees. A dedicated payment line (01324 403170) is available for you to call from Monday-Friday between 10am-2pm to make payment over the phone.

Please contact [student.records@forthvalley.ac.uk](mailto:student.records@forthvalley.ac.uk) for any further information required in realtion to fees. Please note tuition fees are subject to change.