

**TUITION FEES 2017/18**

	2016/17	2017/18	Note
	£	£	
<b>Full-time HE (HNC/HND) Courses</b>	1,285	1,285	
<b>Full-time Degree Courses</b>	1,820	1,820	
<b>Full-time FE (non-advanced) Courses</b>	1,008	1,008	
<b>Part-time Courses</b>			
Further Education - rate per credit	115	115	
Higher Education - rate per credit	130	130	
Evening – rate per course	Priced per course	Priced per course	a
Degree – rate per subject	205	205	
ECDL	360	360	
ECDL rate per module	60	60	
ECDL Advanced per module	105	105	
National 4/National 5/New Higher	345	345	
<b>Full-time International Students/RUK</b>			
Higher Education	6,000	6,000	b
Higher Education - rate per credit	425	425	
Degree	8,000	8,000	b
Further Education	5,000	5,000	b

Notes

- a) evening courses will be priced on a course by course basis, where delivery is outwith standard FE/HE delivery.
- b) a non-refundable deposit of 50% of total fee required to secure a place, with remainder due prior to Confirmation of Acceptance to Study (CAS) being issued this is required to allow the applicant to apply for a Tier 4 Visa.

**Examination Fees**

Degree (re-sits)	£50 per subject/unit
ECDL Advanced (re-examination)	£25 per module
ECDL Advanced Mock Test	£20 per test
ECDL (re-examination)	£20 per module
ECDL Mock Test	£15 per test

**Forth Valley College**  
**Fee Waiver Policy 2017/18**

All Students wishing to apply to have their fees waived must complete a fee waiver application form and provide satisfactory proof of eligibility. Students studying on a part-time HE course can be funded through fee waiver to a maximum of 9 credits. Students studying on a part-time FE course can be funded through fee waiver to a maximum of 12 hours per week.

**A Under National Policy**

For qualifying courses<sup>a)</sup> tuition fees (including SQA registration and examination fees) will be waived for eligible students in the following categories.

Further education (FE) students following full-time non-advanced courses for which Credits can be claimed.

Students who were classified as full-time under the previous definition but who are classified as part-time under the new definition <sup>b)</sup>.

1. FE students on courses classified in Credit Price Group 5 – Special Programmes.
2. Students on part-time courses for which Credits can be claimed who meet the following criteria:
  - i) The student/student's family<sup>c)</sup> are in receipt of:
    - Income Support\* , or
    - Working Tax Credit, or
    - Pension Credit, or
    - Housing Benefit, or
    - Income Related Employment and Support Allowance\*, or
    - Income-based Job Seekers Allowance\*
    - Universal credit

**\*(evidence must be dated within 3 months)**
  - or
  - ii) The student is in receipt of:
    - Carer's Allowance (or carers who have an 'underlying entitlement' to Carer's Allowance but gave up the allowance to, for example, claim their pension), or
    - Disability Living Allowance, or
    - Severe Disablement Allowance, or
    - Attendance Allowance, or
    - Incapacity Benefit, or
    - Contributory Employment and Support Allowance\* (this also includes people whose contributory ESA has ended due to the time-limiting nature of this benefit, but who remain entitled to NI credits for incapacity.)
    - Personal Independence Payment.

**\*(evidence must be dated within 3 months)**
  - or
  - iii) Where the student is a home or privately educated school pupil

or

- iv) where the taxable income of the student's family<sup>c)</sup> in the previous financial tax year (2015-16) is equal to or less than (see table below):

<b>Student Circumstances</b>	<b>Household Income</b>	<b>Evidence Required</b>
households with only one person	£8,282	Council Tax Notice, P60 or last 3 months payslips
households consisting of a couple without children	£12,395	Council Tax Notice, P60 or last 3 months payslips
households with dependent children /adults living in parental home	£18,977	Child Benefit or Child Tax Credit letter, P60 or last 3 months payslips

In such cases, the burden of proof is on the student to satisfy the college with evidence of their low income. Where there has been a material reduction in income from the previous financial tax year, the taxable income of the student's family<sup>c)</sup> in the current financial tax year can be assessed.

or

- v) The student is a person, or the spouse or child of a person, who is an asylum seeker living in Scotland (as defined in section 18 of the Nationality, Immigration and Asylum Act 2002), which can be accessed at <http://www.legislation.gov.uk/ukpga/2002/41/contents>

or

- vi) The student is in the care of a local authority and is living in a foster home or children's home, regardless of the age of that student.

3. State school pupils undertaking college activities that form part of their school-based curriculum.

4. A college will be able to use fee waiver grant in respect of the activity of a student only if they meet all the relevant criteria of the fee waiver grant policy and:

- i) That person falls within the definition of eligibility in Schedule 2 of *The Education (Access Funds)(Scotland) Determination 2013*. Please pay particular regard to paragraphs 8 and 10 in part 2 of schedule 2 which relate to fee only awards. The current regulations are available at: [http://www.sfc.ac.uk/web/FILES/GuidanceStudentSupport/Further\\_Education\\_Residency\\_Guide\\_September\\_2013.pdf](http://www.sfc.ac.uk/web/FILES/GuidanceStudentSupport/Further_Education_Residency_Guide_September_2013.pdf)

or

- ii) The student is a person, or the spouse or child of a person, who is an asylum seeker living in Scotland on either a full-time English for Speakers of Other Languages (ESOL) course or a part-time non-advanced or advanced course,

or

- iii) The student is a child of an asylum seeker or a young asylum seeker person on a full-time non-advanced course (excludes ESOL) and meets the criteria outlined in paragraph 5,

or

- iv) The student is a non-asylum seeker living in Scotland on a part-time ESOL course and the student's main purpose for being in the European Union is not to receive education (note that these students are still subject to the requirements as stated in paragraph 2).

5. The criteria referred to in paragraph 4 (iii) are that the student's asylum application (their own or their family's application) must have been made prior to the end of 2006, and the student:
  - i) Is resident in Scotland on 1 August, 1 January, 1 April or 1 July closest to the beginning of the first term of the person's course
  - ii) Has been resident in Scotland for a minimum period of three years
  - iii) Was under 18 years old on the date when the application for asylum was made (the application must have been made prior to 1 December 2006), and
  - iv) Is under 25 years old on 1 August, 1 January, 1 April or 1 July closest to the beginning of the first term of the person's course.
6. This will apply to those students starting a new course or those continuing on a course. These criteria ensure that we meet our obligations under the United Nations Convention on the Rights of the Child.
7. Colleges cannot use fee waiver grant for a student being supported by an Individual Learning Account (ILA) grant.

## **B Under College Policy**

For qualifying courses<sup>b)</sup> tuition fees (including SQA registrations and examination fees) will be waived for students in categories 7 through 11. Students under 18 years of age on date of enrolment should be assessed on parental income if not a school pupil **or** in full time Further Education.

8. Full-time students from Forth Valley College undertaking a flexible learning course or a part-time day course (excluding Full Cost Recovery and leisure courses).
9. Students sponsored by sportscotland Institute of Sport's programme for elite athletes.
10. College Staff (including retired staff) and their immediate family (spouse, partner and children under 18 years of age) and Board members undertaking a part-time/evening course (excluding Full Cost Recovery and leisure courses).
11. School pupils where college activity does not form part of their school-based curriculum.
12. College discretion (individual students or groups of students)<sup>d)</sup>

## Notes

- a) Full-time non-advanced (FE) courses and part-time FE and HE courses for which Credits can be claimed. Excludes certain specialised courses for which a higher fee is charged.
- b) The previous definition of full-time may be found in the 2004/05 SUMs guidance (circular FE/26/2004). Credit guidance: 2016-17 student activity data guidance for colleges provides the current definition of full-time and part-time.
- c) Family means:
  - A married or unmarried couple or;
  - A couple in a civil partnership or;
  - A married or unmarried couple in a civil partnership and any child or young person who is a member of the same household and the responsibility of either or both members of the couple as described above or;
  - A person who is not a member of a married or unmarried couple or civil partnership (this will usually be a lone parent) and any child or young person who is a member of the same household and the responsibility of that person.
- d) For use on an individual basis in the interest of good customer care. Such cases to be approved by a member of the Senior Management Team.

If there is any doubt about the interpretation of the National Policy, reference should be made to SFC Circular Fee Waiver Grant Policy 2016/17 dated 12 April 2016 and accompanying guidance.

If the student's status changes during their period of study, the student will be eligible for fee waiver if they satisfy the eligibility rates on the "required date for funding" for the course.