

# DISCOVER...



## The Department of **BUSINESS**



[www.forthvalley.ac.uk](http://www.forthvalley.ac.uk)



Making Learning Work

# EXCELLENT REPUTATION AS A PROVIDER OF HIGH QUALITY EDUCATION AND TRAINING

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## KEY SUBJECT AREAS

**ACCOUNTING**

**ADMINISTRATION**

**BUSINESS**

**TOURISM**

**HERITAGE AND TOURISM**

**HUMAN RESOURCES**

**ICT**

## QUALIFICATIONS

- National Qualifications (NQ)
- Higher National Certificates (HNC)
- Higher National Diplomas (HND)
- European Computer Driving Licence (ECDL)
- Professional qualifications from the Chartered Management Institute (CMI) and Chartered Institute of Professional Development (CIPD)
- Integrated Bachelor of Arts Degree

## SPECIALIST FACILITIES

- The Department offers simulated office facilities in Alloa, Falkirk and Stirling



**HIGHLY REGARDED PROGRAMMES  
THAT ARE TAILORED TO THE NEEDS  
OF INDUSTRY**

**STATE-OF-THE-ART FACILITIES  
INCLUDING SIMULATED OFFICES**

**FIRST  
CLASS  
TEACHING  
FACILITIES**

## **ACCREDITATIONS**

- SQA
- Chartered Management Institute (CMI)
- Chartered Institute of Personnel and Development (CIPD)
- British Computer Society

## **KEY PARTNERSHIPS/ INDUSTRY LINKS**

- ID Systems
- Smith Art Gallery & Museum
- Stirling Council
- Alloa Business Centre
- Colleges Scotland
- Business Gateway
- FES
- Stirling Council Archaeological Department
- Ineos
- Falkirk Council
- Prudential
- Thomas Cook
- Visit Scotland

## **EXAMPLE CAREER PATHS**

- Administrator
- HR Assistant
- Accountant
- Travel Agent
- Visitor Attraction Manager
- Book Keeper

**STUDENTS GAIN THE  
NECESSARY SKILLS AND  
KNOWLEDGE TO ENTER  
THE LABOUR MARKET OR  
A PROGRAMME OF HIGH  
LEVEL STUDY IN THEIR  
SPECIALIST FIELD**

## **ARTICULATION LINKS**

There are no formal articulation links with Stirling University and Heriot Watt University.

**THE BA IN HERITAGE & TOURISM  
CURRENTLY RUNS IN PARTNERSHIP  
WITH STIRLING UNIVERSITY.**

# OUR STUDENTS SAY...

"I am so glad that I listened to everyone when they told me I was capable of further education and a complete change of career path at my age. I have gained confidence, I have self-esteem and self-value once again."

**Karen Easson, HNC Business Administration & IT**



**A DYNAMIC RANGE OF COURSES**

**ACCESS TO ALL THE LATEST RESOURCES**

**EXTENSIVE LINKS WITH EMPLOYERS**

**STRONG FOCUS ON WORK EXPERIENCE AND SITE VISITS**

**ONE OF FEW CENTRES IN THE CATCHMENT AREA TO DELIVER ALL THREE LEVELS OF QUALIFICATIONS FROM THE CIPD**

**PROFESSIONAL QUALIFICATIONS FROM THE CMI AVAILABLE**

**INTEGRATED BA IN HERITAGE AND TOURISM WITH THE UNIVERSITY OF STIRLING**

## **Head of Department**

Bob Armstrong

## **Curriculum Managers**

Ann McGregor

Jen Hogarth

## **Department Administrator**

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