

Application for Course Admission

International (Non EU) Students Session 2010/2011

PLEASE COMPLETE USING BLOCK CAPITALS

1 COURSE TITLE (see College Website or Prospectus)		FOR OFFICE USE ONLY
1st Choice		I.D.
<input type="text"/>		
Location (please tick)	<input type="checkbox"/> Clackmannan <input type="checkbox"/> Falkirk <input type="checkbox"/> Stirling <input type="checkbox"/> Raploch	
2nd Choice		
<input type="text"/>		
Location (please tick)	<input type="checkbox"/> Clackmannan <input type="checkbox"/> Falkirk <input type="checkbox"/> Stirling <input type="checkbox"/> Raploch	

2 PERSONAL DETAILS										
<small>(This information will be held on the College computer database - the College complies with all aspects of the Data Protection Act)</small>										
Surname/Family Name			Forenames			(circle one)				
<input type="text"/>			<input type="text"/>			<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Ms	<input type="checkbox"/>
Date of Birth		Age		Gender						
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Male	<input type="checkbox"/> Female					
Permanent Home Address										
<input type="text"/>										
<input type="text"/>										
Post Code	<input type="text"/>				Country	<input type="text"/>				
Telephone	<input type="text"/>	Passport No	<input type="text"/>		Country of Issue	<input type="text"/>				
Email					Nationality					
<input type="text"/>					<input type="text"/>					
AGENT INFORMATION										
Are you applying through an Agent? Yes <input type="checkbox"/> No <input type="checkbox"/>					Name of Agent					
					<input type="text"/>					
UK SPONSOR										
If you are being sponsored by a UK employer or family member resident in the UK, please give details										
UK Employer <input type="checkbox"/>										
UK Resident <input type="checkbox"/> Please state relationship (eg brother, aunt, etc)					<input type="text"/>					
Name										
<input type="text"/>										
Address										
<input type="text"/>										
<input type="text"/>										
Post Code	<input type="text"/>				Telephone	<input type="text"/>				

3 FEE STATUS AND VISAS

In which countries have you lived for the last three years?

Was your residence in any of those countries only for the purpose of receiving full-time education? Yes No

Do you have a UK visa? Yes No If yes, which UK visa do you already have?

Student Visitor Dependant Working Holiday Other

Expiry Date

4 EDUCATION

Please list your qualifications and send us certified photocopies of certificates showing subjects studied and grades achieved with certified English translations, if applicable.

Name of Institution (eg. school/college)	Qualification	Year of completion
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

ENGLISH LANGUAGE

If English is NOT your first language, please give details of English language examination taken (eg IELTS)

Awarding Body Qualification Score

Please attach a certified photocopy of the certificate

If you have not yet taken an English language examination, please indicate test date

Please complete the enclosed Personal Statement Form.

5 REFERENCE

Please enclose an academic reference or a reference from your most recent employer. This reference should be in English.

Academic Reference enclosed

Employer Reference enclosed

WORK EXPERIENCE

If you have work experience which is relevant to your chosen course, please attach a CV/Resumé with the name of the employer, dates of employment and experience gained. This information will be considered when making a decision on your suitability for your chosen course.

6 ETHNIC ORIGIN

Please indicate your ethnic origin by ticking the appropriate box (information required for statistical purposes)

White:

Asian or Asian British: Indian Pakistani Bangladeshi Chinese Other

Black or Black British: Caribbean African Other

Any Mixed Background Any Other Background

7 STUDENT SUPPORT

The College assists and supports all students with their learning. Please give details below of any support needs you have (eg. disability, health issues) which may affect your study. This information will not affect your chances of being offered a place.

For Health & Safety purposes, please tick the box if you require assistance to recognise the emergency audio alarm, or assistance to evacuate from an upper floor, during an emergency evacuation.

In the event of a medical emergency please provide a contact name and number.

Name

Contact No

8 DECLARATION

The College is registered under the Data Protection Act 1998. I agree that the information provided in this form may be shared with relevant organisations including examining bodies. We are obliged to provide information to the Scottish Funding Council (SFC) and examination awarding bodies. From time to time, we may be asked to provide information we hold on you to the Scottish Funding Council, Scottish Government (or bodies working on their behalf).

If you do NOT want to be contacted by these external bodies please tick here

I am aware that information regarding my enrolment, attendance and progress at this establishment may be passed to the Immigration and Nationality Directorate of the Home Office for purposes connected with immigration.

I confirm that I will adhere to the attendance and financial regulations of the College and that the information I have given on this form is accurate at the time of application and give my consent to the information I have supplied being used as outlined in the Data Protection Act 1998.

Signed

Date

9 FORTH VALLEY COLLEGE

How did you hear about Forth Valley College?

10 POSTAL ADDRESS

Please return your completed Application Form to:

Student Admissions,
Forth Valley College,
Grangemouth Road,
Falkirk, FK2 9AD
Scotland, UK

11 CHECKLIST

What you will need to send us: • Certified copies of certificates (in English)

• Personal Statement Form

• Academic Reference

• **OR** Employer Reference

• CV or Resumé of work experience (if applicable)

• Criminal Records Disclosure (if applicable)

• Evidence of English language standard (eg. IELTS Certificate) (if applicable)

FOR COLLEGE USE

Name of Agent

1. Application received at Student Records

Application keyed and sent to ISC

Application letter sent by ISC

Qualification comparisons made by ISC

English Language skills checked

Date

Initials

Date

Initials

Date

Initials

Date

Initials

Date

Initials

2. Application sent to Lecturer

Lecturer conducted telephone interview on
(for applicants outwith the UK)

Lecturer conducted interview on
(for applicants already in the UK)

Date

Initials

Date

Initials

Date

Initials

3. Form returned to Student Records

Criminal Records Disclosure enclosed

Reference enclosed

Date

Clear

Further action req.

Pos

Neg

4. CONDITIONAL OFFER PROCESSING RECORD

Conditions

<p>Conditions</p>

Conditional	Course Code	Signature	Date	Proc
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

5. UNCONDITIONAL OFFER PROCESSING RECORD

Unconditional Offer	Course Code	Signature	Date	Proc
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

6. NO OFFER

Reason	Referred to	Initials	Date	Proc
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

7. WAITING LIST

Reason (if any)	Signature	Date	Proc
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

8. APPLICATION SUSPENDED

Reason (if any)	Signature	Date	Proc
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

9. APPLICATION WITHDRAWN

Reason (if any)	Signature	Date	Proc
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

PERSONAL STATEMENT

International (Non EU) Students - Session 2010/2011

PLEASE COMPLETE THIS PAGE

Name

PERSONAL STATEMENT

Please write 200-300 words (you can continue on the reverse side)